

Minutes from CSC Task Force Meeting

February 6, 2020

Attendees: Simon Moll, Darby Kiley, Terry Carroll, Osamu Tsuda, Ronny Hardaway

The meeting was called to order at 6:08 PM.

Hardaway presented a draft CSC Task Force Charter and attendees agreed that it seemed workable. No vote was taken for presentation to Board of Trustees - Moll and Hardaway wanted to get more input for at least one more meeting.

Attendees agreed to set recurring meetings on the 1st and 3rd Wednesdays of the month from 6 to 8 PM. Twice-monthly meetings will continue at least through the task force's discussions on all CSC Pledge Element actions.

Carroll and Tsuda explained that NYSERDA reviews CSC submissions in January, April and July. NYSERDA will only review points for a Bronze or Silver Level once that municipality or entity approaches one of those two levels. Direct feedback might not be provided until that time.

The task force began its consideration of CSC Pledge Elements' action steps for applicability and implementability for the Village.

Pledge Element 1: Build a climate-smart community.

- PE1 Action: CSC Task Force - Mandatory. (**Status: SUBMITTED**) This action step has already been approved, completed, and submitted to NYSERDA.
- PE1 Action: CSC Coordinator - Mandatory. (**Status: SUBMITTED**) This action step has already been approved, completed, and submitted to NYSERDA.
- PE1 Action: National/Regional Climate Program. (**Status: PLANNED**) The task force discussed regional climate programs that might be appropriate and achievable for the Village, including:
 - Clean Energy Communities - Only one action is needed to join this program, and several CSC action steps are parallel to the CEC program steps. Therefore, we could get credit in both programs with one action implementation (with minor differences in submission.) Carroll stated that evidence of Village's LED-light conversions would fulfill one action.
 - Energy Code Training - The Village Code Enforcement Officer could take NYSERDA's Energy Codes training. Evidence would be a record of the CEO's participation in the training.
 - Unified Solar Permit - The Village could adopt Tompkins County's Unified Solar Permit that seeks to have a unified solar permitting process across the county's municipalities. This would require review by the Code Enforcement Officer, the Planning Board, and the Board of Trustees. Evidence would be a resolution adopting the permit.

- Solar Tompkins - Carroll believes that the Village has participated in this program, but this would need to be confirmed.
- PE1 Action: Partnerships with Other Entities. (**Status: PLANNED**) The task force discussed existing and future partnerships with other entities, including:
 - TCCOG - Village already participates in this organization. Copies of minutes with Village attendance recorded would be required.
 - Watershed Intermunicipal Organization - Village already participates in this organization. Copies of minutes with Village attendance recorded and/or record of dues paid would be required.
 - Hardaway mentioned that he had communicated with C.J. Randall, Director of Planning from the Town of Lansing, and Alice Green, former Town of Dryden Board Member, for future sharing of good practices and lessons learned. Required evidence would be proof of ongoing communications.

Pledge Element 2: Inventory emissions, set goals, and plan for climate action.

- PE2 Action: Government Operations GHG Inventory. (**Status: PLANNED**) Tsuda normally assists municipalities with this inventory as part of his responsibilities with CCE. The Village would need to provide two different years (2019 and 2011 for example) of utility bills for buildings for comparison of energy usage. For transportation energy usage, two years of gasoline/diesel bills would likewise be needed.
- PE2 Action: Community GHG Inventory. (**Status: UNPLANNED**) Carroll and Kiley recommended that this community GHG inventory is currently beyond the scope of the Village and should not be undertaken at this time.
- PE2 Action: Government Operations Climate Action Plan. (**Status: PLANNED**) After the Government Operations GHG Inventory is completed, Village would set a target of energy/GHG reduction and create a plan to achieve that reduction. CCE would help with the reduction goal and plan creation with Village input.
- PE2 Action: Community Climate Action Plan. (**Status: UNPLANNED**) Carroll and Kiley recommended that, like the Community GHG Inventory, this climate action plan is currently beyond the scope of the Village and should not be undertaken at this time.

The meeting adjourned at 7:14 PM.

The next meeting will be on Wednesday, Feb. 19 at 6 PM.